

**ADEQUATE PUBLIC FACILITIES (APF) AGREEMENT  
MINIMUM SUBMITTAL REQUIREMENTS CHECKLIST  
ORANGE COUNTY, FLORIDA  
PLANNING DIVISION  
DRC OFFICE**

*Please verify by initialing next to the following items. If not applicable to your project, please write N/A.*

	<b>PROJECT NAME:</b>	Should match the associated PD Land Use Plan
	<b>ASSOCIATED CASE #</b>	Provide the associated case #
	<b>PARCEL ID #(s)</b>	Provide all the Parcel ID number(s)
	<b>AGREEMENT</b>	Submit a word & pdf version
	<b>TRG / DRC APPLICATION</b>	A full completed application with appropriate signature(s) and property owner email address.
	<b>AGENT AUTHORIZATION FORM (AAF)</b>	Provide a signed and notarized Agent Authorization Form granting the designated agent authority to act on behalf of the property owner.
	<b>RELATIONSHIP DISCLOSURE FORM (RDF)</b>	Submit a completed Relationship Disclosure Form disclosing any direct or indirect business, professional, or family relationships with County staff or elected officials, as required.
	<b>SPECIFIC EXPENDITURE REPORT (SER)</b>	Provide a completed Specific Expenditure Report identifying all individuals and entities compensated to influence the decision-making process for the application.
	<b>SB 1080 APPLICATION WAIVER</b>	Submit a signed SB 1080 Waiver form if the applicant seeks to waive statutory timeframes associated with application review.

I, \_\_\_\_\_, (Applicant's Printed Name) understand and acknowledge the above submittal requirements (as applicable) of this Adequate Public Facility application and the potential delay to my project if I do not provide all applicable information as outlined in the above checklist.

Typed/Printed Name	Signature	Date

  

Corporate Title (if applicable)